

सरकार/Government of India
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय /Ministry of Micro, Small & Medium Enterprises
एम एस एम ई - विकास संस्थान/ MSME - Development Institute
बालानगर, हैदराबाद/ Balanagar, Hyderabad 500 037

No.D(SI)H/ A.8(2)/2019-20/Estt./1089

Date: 16.08.2022

NOTE


Sub: Posting of information relating to working hours etc. on Indian Govt. websites - Regarding.

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With reference to DOPT OM No.13/2/2014-JCA-2 dated 5-11-2014, the information to be posted in the office website is given below:

1. Office working Hours: from 09.15 AM to 05.45 PM with lunch break for half an hour from 01.00 PM to 01.30 PM (working hours: 8 hours per day).
Office works for 05 (Five) days per Week and remains closed on Saturdays, Sundays and Public Holidays.
2. The Holiday's list for the year 2022 is enclosed.
3. List of MSME-DFO Officers is enclosed.
4. List of MSME-DFO District Officers list is enclosed.
5. List of MSME-DFO Champions Control Room Officers list is enclosed.

This issues with the approval of ADC.


(K.C. Choudhury)
Asst. Director Gr.I/DDO

To

✓ Smt. Sumathi N.,
Asst. Director Gr.II,
MSME-DI, Hyderabad